

**LAKSHADWEEP AIDS CONTROL
SOCIETY**

**KAVARATTI
NATIONAL AIDS CONTROL PROGRAM**

**ANNUAL FINANCIAL STATEMENTS AND
AUDIT REPORT
2013-14**

LAKSHADWEEP AIDS CONTROL SOCIETY

KAVRATTI

NATIONAL AIDS CONTROL PROGRAMME

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ARUN BIJOY & CO

Chartered Accountants

To
The Project Director,
Lakshadweep Aids Control Society,
Kavaratti – 682 555

AUDITORS' REPORT

We have audited the accompanying Financial Statements of Lakshadweep Aids Control Society being part of National Aids Control Program for the year ended **31st March 2014**, which we have signed under reference to this report. These financial statements are the responsibility of the management of the Society. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion and to the best of our information and according to the explanations given to us the said accounts read together with the significant accounting policies and notes thereon give a true and fair view of the sources and application of funds and financial position of the Lakshadweep Aids Control Society for the year ended 31st March 2014.

In addition,

- With respect to SOEs (Statement of Expenditure), adequate supporting documentation has been maintained to support the SOEs and;
- Which expenditures are eligible for financing under the agreement;
- Procurement of goods and services has been carried out as per the procurement manual issued by NACO (National AIDS Control Organisation).

Thrissur



For **ARUN BIJOY & CO**
Chartered Accountants

M.S. Arun FCA
Partner (M.No. 210111)
Firm No. 013105S

MANAGEMENT LETTER

The Executive Committee
Lakshadweep AIDS Control Society
Kavaratti - 682 555

Dear Sirs,

We have completed the audit of the financial statements of Lakshadweep AIDS control Society for the year ended 31st March 2014. In accordance with our normal practice we would like to draw your attention to certain matters which we identified during our audit of the financial statements of the Society.

1 Advances :-

i] Advance to LSBTC (Lakshadweep State Blood Transmission Council)

During the year an amount of Rs,60,000.00 has been given to LSBTC [Lakshadweep State Blood Transmission Council] as advance. The same is outstanding as on balance sheet date and has been shown under loans and advances.

ii] Temporary Advance to Staff

Rs 75,000.00 paid on 24.12.2012 to SACS staff as advance for conducting programmes is pending settlement and outstanding as on Balance Sheet date. The same has to be settled at the earliest and charged to expenditure. As on balance sheet date the same has been included under the head loans and advances and shown as pending settlement in the financial statements .

2 TDS (Tax Deducted at Source): -

TDS has to be deducted from the following payments:

- a) Audit Fee if exceeds Rs.30000
- b) Salary to staff

It will be advisable for the society to register it self for Tax Deduction Account Number and deduct tax at source at applicable rates from payments exceeding the limits specified in the income tax act and file the quarterly TDS returns at the earliest.

3 Fixed Assets and depreciation: -

i] General

The Fixed Assets reflected in the balance sheet is for Rs.29,33,874.00. Assets which are not in working condition needs to be written off. We suggest to take a physical inventory and valuation of the Fixed Assets and write off Fixed Assets from the books of accounts if necessary.

ii] Fixed Assets Register:

The Fixed Asset Register has to be maintained in the prescribed format and updated properly as per the guidelines given by NACO.



iii] Physical Verification:

Physical verification of Fixed Assets has to be carried out at regular intervals. As per Guidelines, Society needs to conduct physical verification of Fixed assets annually.

4 Computerised Financial Management System [CFMS]

- 1 Statement of accounts and expenditure generated in CFMS is not in agreement with the financial statements. CFMS needs to be rectified and Statements of accounts generated in CFMS should tally with Financial Statements.
- 2 We suggest the society to maintain manual ledger accounts.
- 3 Annual Financial Statements viz., Balance Sheet, income & Expenditure account, receipts and payments account and Trial balance are not generated by CFMS because the data generated from CFMS are not in agreement with financial statements.

5 Governing Body Meeting

The meeting of the governing body has not been conducted during the year 2013-14. We suggest you to conduct the governing body meeting at regular intervals.

6 Reconciliation of balance in bank account with unutilized grant:

Balance in bank		26,48,653.30
Cash Balance		275.00
Total		26,48,928.30
Unspent Balance of Grant Received During 2013-14		19,44,645.30
Less: Advances given to		
	Staff	75,000.00
	LSBTC	60,000.00
		-1,35,000.00
Funds borrowed:		
Capacity Building Project Food and Drugs		6,28,082.00
From National Aids control Programme- Global Fund - Round VI		2,11,201.00
Total		26,48,928.30

We would like to thank the management and staff of the Lakshadweep AIDS control Society for their assistance and co-operation during the audit. We would be pleased to provide any clarification that you may require as to the points highlighted in this letter.

Place: KAVARATTI

Date: 23.6.2014



For ARUN BIJOY & CO
Chartered Accountants

M.S. Arun FCA
Partner (M No. 210111)
Firm No. 012105S

LAKSHADWEEP AIDS CONTROL SOCIETY
KAVRATTI
NATIONAL AIDS CONTROL PROGRAMME
BALANCE SHEET AS ON 31st MARCH 2014

	NOTES	AS On 31-03-2014	AS On 31-03-2013
SOURCES OF FUNDS			
Capital Reserve	A	29,35,874.00	29,35,874.00
Unspent Grant from NACO	B	19,44,645.30	1,01,829.13
Current Liabilities			
Fund borrowed from Capacity Building Project for Food and Drugs		6,28,082.00	6,28,082.00
Fund borrowed from National Aids control Programme - Global Fund - Round VI		2,11,201.00	1,05,201.00
TOTAL		57,19,802.30	37,70,986.13
APPLICATION OF FUNDS			
Fixed Assets	C	29,33,874.00	29,33,874.00
Current Assets	D	26,48,928.30	7,60,112.13
Loans and Advances	E	1,37,000.00	77,000.00
<i>Significant Accounting policies & Notes on Accounts</i>	H		
TOTAL		57,19,802.30	37,70,986.13

For Lakshadweep AIDS Control Society

Place: KAVARATTI

Date:

Accountant

Project Director

As Per our report of even date attached

Place: Kavaratti

Date: 23.6.2014



For **ARUN BIJOY & CO**
Chartered Accountants

M.S. Arun FCA
Partner (M No 210111)
Firm No: 013/053

LAKSHADWEEP AIDS CONTROL SOCIETY
KAVRATTI
NATIONAL AIDS CONTROL PROGRAMME
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2014

	NOTES	AS On 31-03-2014	AS On 31-03-2013
INCOME			
Net Grant Adjusted	B	25,09,183.83	23,37,202.13
Other Income			
Interest received		43,940.17	25,091.87
TOTAL		25,53,124.00	23,62,294.00
EXPENDITURE			
Prevent new infection	F	7,50,572.00	5,50,191.00
Institutional strengthening	G	18,02,552.00	18,12,103.00
<i>Significant Accounting policies & Notes on Accounts</i>	H		
TOTAL		25,53,124.00	23,62,294.00

For Lakshadweep AIDS Control Society

Place: KAVARATTI

Date:



Accountant



Project Director

As Per our report of even date attached

For **ARUN BIJOY & CO**
Chartered Accountants



For M.S. Arun
M.S. Arun FCA
 Partner (M.No. 210111)
 Firm No. 013105S

Place: Kavaratti
 Date: 23-6-2014

LAKSHADWEEP AIDS CONTROL SOCIETY

KAVRATTI

NATIONAL AIDS CONTROL PROGRAMME

RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2014

	AS On 31-03-2014	AS On 31-03-2013
Opening cash and Bank Balance:-		
Cash on hand	275.00	275.00
Syndicate Bank SB A/c No.99502200018649	7,59,837.13	98,756.26
Receipts:-		
Program funds	43,52,000.00	25,60,000.00
Interest received	43,940.17	25,091.87
Advances	-	80,000.00
Fund borrowed from Capacity Building Project Food and Drugs	-	3,28,082.00
Fund borrowed from National Aids control Programme- Global Fund - Round VI	1,06,000.00	1,05,201.00
TOTAL	52,62,052.30	31,97,406.13
Payments:-		
<i>Prevent New Infection:</i>		
<i>IEC & Social Mobilization</i>		
World AIDS Day	3,43,929.00	-
Red Ribbon Club	11,881.00	-
UT Level IEC Campaign	28,902.00	-
State Level Program	35,000.00	-
World Blood Donors day	62,433.00	-
UT Level Folk	1,57,752.00	-
National AIDS Awareness	35,675.00	-
IEC material production, replication	-	98,020.00
Mainstreaming Activities / Advocacy, out of School	-	79,691.00
Adolescent Education Programme	5,000.00	7,399.00
Pre Material HIV testing	-	87,965.00
Special events - WAD, VBDD etc.	-	87,105.00
Outdoor and Midmedia	-	1,90,011.00
International Day	70,000.00	-

