

T. 11017/63/2009-NACO(F)
 Government of India
 Ministry of Health & Family Welfare
 (National AIDS Control Organisation)

6th Floor, Chandralok Building,
 36, Janpath, New Delhi-110001
 Dated: 30th March 2010

To,

The Project Director,
Sikkim State AIDS Control Society

Sub : Approval of Annual Action Plan for the year 2010-11

Sir/Madam,

Please refer to your letter submitting the draft Annual Action Plan for the year 2010-11 and the discussions with NACO. The Annual Action Plan prepared by your Society has been further scrutinized in NACO and administrative approval for an amount of Rs. 465.56 lakhs (Rupees four hundred sixty five lakhs and fifty six thousand only) is hereby accorded as per the following breakup:

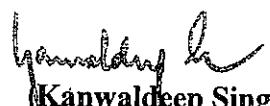
Sl. No.	Sub-Component	Total Allocation (Rs. In Lakhs)				
		Pool Fund	GFATM Rcc Rd. II	GFATM Rd. VI	DBS	Total
I	Prevent New Infections	227.92	45.04			272.96
II	Care Support & Treatment			35.86		35.86
III	Institutional Strengthening	150.04				150.04
IV	Strategic Management Information System				6.70	6.70
Total		377.96	45.04	35.86	6.70	465.56
Grand Total						465.56

The above approval is subject to the following conditions:

1. The overall allocation indicated above is subject to the clause that the outstanding cash balance and advance as on 1.4.2010 is part of the approval. In other words, further releases will be made only after deducting the advance and cash available with the state as opening balance.
2. SACS should carry out the activities as shown above without waiting for approvals of executive committee and ratification of executive committee may be obtained.
3. Inordinate delay is observed in placing orders for equipment / supplies. These should be done within a week of receiving approvals of NACO. Procurement of services should be finalized within 2 weeks of sanction.
4. The above figures represent ceilings beyond which expenditure should not be incurred on any activity. Actual fund will, however, be provided by NACO as per availability.
5. The releases to the society would be subject to the rules discussed in the Table 6.2 of the Operational Guidelines for Financial Management. First installment would be a percentage of approved action plan amount less the cash/bank balances available with the SACS.

6. No change in allocation among different components shall be made without NACO's approval. Re-appropriation between activities within a component can be approved at the society level, to meet local needs. This should be informed to NACO well in advance. However, such re-appropriation should not adversely affect the physical targets indicated in the plan.
7. The existing pattern of assistance as approved and conveyed from time to time by NACO should be followed.
8. SACS shall ensure that up to date information of the programme performance is sent through the CMIS package and the accounts are maintained through CPFMS.
9. The funds for SBTC activities will be released by State AIDS Control Societies after ensuring that the Audit statement and Utilization Certificates till 2008-09 for the funds provided by NACO and Provisional Utilization Certificates (based on statement of expenditure for the year 2009-10) have been submitted to NACO and their Annual Plan for 2010-11 has been approved by Governing Body.
10. The minimum quarterly target for expenditure of Pool Funds has been earmarked at 19%, 24%, 24% and 33% for each quarter. This is as per requirement of the modified cash management system wherein "quarterly targeted budget allocation" is to be maintained. The SACS not able to incur the minimum expenditure as per the fixed targets is likely to have their annual plan reduced and corresponding lesser releases. In case of GFATM funds the quantity of budget will be indicated separately. Reasons for variance shall have to be provided through the CPFMS.
11. Allocation for items of expenditure under GFATM shown is the total and the detailed plan approved, should be followed.
12. The Physical targets as indicated are as per baseline figures reported by SACS and targets from the year 2010-11 agreed with. The targets also correspond to the funds available from the current financial year. Changes if any will be only with concurrence of NACO.
13. Quarterly plans indicating the physical and financial targets against each activity under the approved annual action plan may be submitted by SACS by end of April 2010. This will form the basis of periodic reviews at NACO.
14. Procurement should be strictly as per Government of India and World Bank guidelines, as applicable to the National AIDS Control Project – Phase III for pool funds and as per the Procurement and supply Management Plan for each round of GFATM.
15. No vehicle shall be purchased from NACP funds.
16. SACS is requested to adhere to the approved Procurement Plan and Training plans meticulously.
17. AP may be revised as per approved targets and allocation and submitted to NACO latest by 15th April, 2010. It may be ensured that any support from other agencies, even if it does not have impact is reflected under relevant component. Cross – cutting items e.g. IEC in TI, BS etc. may be cross-linked.

Yours faithfully,



Kanwaldeep Singh
Director (Finance)

Copy to:

1. All Divisional Heads
2. M & E Division
3. Sr. PS to Secretary & DG, NACO
4. PS to JS
5. PA to Director (Finance)
6. All Officers, Finance Division

Targeted Interventions

Sikkim State AIDS Control Society

Annex. I

Sl.	Sub-Component	cost Head	Unit cost in Lakh	Items/ Activities	Achievement (2009-10)		Targets (2010-11)			Allocation (Rs. In Lakhs)		
					Target	Achievement	Existing as on 01.04.2010	New	Total	Pool Fund	GFATM Rd. VI	UNDP
1.1.1	FSW	Grant to TI Projects	8 to 24 lakhs bases on coverage	cost for basic infrastructure,human resources, programme management and service delivery	2	2	0	0	2	17.63	0.00	
1.1.2	MSM				0	0	0	0	0	0.00		
1.1.3	IDU				2	2	2	0	2	38.60	0.42	
1.1.4	Migrants				2	2	1	1	2	0.00		
1.1.5	Truckers				0	0	0	0	0	0.00		
1.1.6	Core Composite*			Total Implementation Cost	0	0	5	1	6	65.65		
1.1.7	Training of State TOTs/ STRC Refresher training	Training cost for TIs	as per pattern	Training of project manager, accountants, ORWs,Pes						1.88		
1.1.8	JAT / Evaluation	cost for consultancy services	as per pattern	TA, honorarium, fee, consultancy charges						2.90		
TOTAL (Rs. In Lakhs)					70.43							

	Less than 400	400	600		800		1000 and Above		Total	Total Coverage	
Core Pop.	Old	New	Old	New	Old	New	Old	New	Old	New	
FSW			2							2	705
MSM											0
IDU			2							2	1345
Core Composite											
Bridge	Less than 5000	5000-10000	10000 &								
Migrant	Old	New	Old	New	Old	New	Old	New	Old	New	
Trucker	1	1								2	5209

* The TI unit costing is based on population covered. Costing for new units are calculated for 9 months while exiting units are for 12 months

Costing pattern for TIs (Revised 2009)

Typology of TIs	Rs. In Lakhs				
	150-250	400-599	600-799	800-999	1000 and above
FSW	9.82	11.39	13.89	16.54	
MSM	9.9	11.52	14.06	16.76	
IDU	9.98-11.98	15.62	19.92	23.98	

Typology of TIs	Rs. In Lakhs				
	Less than 5000	5000-9999	10000 -29999	30000 and above	
Migrants**	4.42-5.00	7.66	12.53	30.99	
Truckers	9.13	16.57			

** The cost for migrant TIs is as per actuals at par with the costing of 5000 migrant TI taking into account required manpower and service costs

Unit cost for training per person per day (Rs. In Lakh)	0.01
Unit cost per TI for evaluation (Rs. In Lakh)	0.4
Unit cost per TI for JAT visit (Rs. In Lakh)	0.5

3. Total Budget for STI/RTI services for SACS

Annex. II

Sexually Transmitted Disease / Infection Services						Allocation (Rs. In Lakhs)
S.No.	Sub-Component	Cost Head	Unit cost in Lakh	Unit	Items/ Activities	Pool Fund
1.4.1	Establishment of New Facilities (One Time Grant)	One time cost	1,50,000	0 counselors	Minor Refurbishment for Audiovisual privacy, Computer	0
1.4.2	Salary of Counselor	Fixed	6500 per month	6 counselors salary	Counselor salary and TA/DA	4.68
1.4.3	Training	Recurring	30000 per centre and 10000 per district	6 centers and 4 districts implementing TI interventions	Induction and Refresher training for 3 MO, 1 Staff Nurse, 1 Lab Technician & 1 Counsellor as per operational guidelines	2.2
1.4.4	Procurement	Recurring	20000 per centre	6 centers	Consumables as per list in operational guidelines, Printing of registers and IEC material, contingency	1.2
1.4.5	Supportive Supervision and review meeting	Recurring	20000 per centre	6 centers	TA/DA/ documentation and communication cost to supervisory team	1.2
1.4.6	Regional STD labs Existing		13.04 Lakh for existing regional center & 20.62 for Apex Center, Delhi	0	Recurring grant for existing Regional Centers (Human Resource, Training, Kits, and consumables, Stationary and Contingency, Supportive Supervision)	0
	Sexually Transmitted Disease / Infection Services (Total Allocation)					
						9.28

14.3 Physical Targets to the State under the STI/RTI services

1	STI/RTI episodes to be managed by Designated STI clinics	2301
2	STI/RTI episodes to be managed by TI-NGOs	2128
3	STI/RTI episodes to be managed by health facilities under NRHM	4672
4	Total target of STI/RTI episodes to be managed in the State	9101

14.6	STI/RTI facilities	Existing No.	Proposed new during FY 2010-11	Total
1	Designated STI/RTI Clinics	6		6
2	PPP Providers under TI-NGOs	7		8
3	NRHM health facilities upto PHC	24		

14.6	Commodity Assistance provided by GoI to the State	
1	Colour coded drug kits for Designated STI clinics	1381
2	Colour coded drug kits for TI-NGOs	2128
3	RPR Test Kits	46
4	TPHA Kits	5

Annual Action Plan 2010-11

Annex. III

State : Sikkim

S.No.	Sub-Component	cost Head	Unit cost in Lakh	Items/ Activities	Achievement (2009-10)		Targets		Allocation (Rs. In Lakhs)
					Target	Acheivement	Existing as on 01.04.2010	New	
1.5.1	Modernisation of Blood Bank								
1.5.1.1	Model Blood Banks	Consumables	4.76	Glasswares, plastic wares, instruments, chemicals and emergency medicines			0	0	0.00
		Salary	6.24	Salary of 1 LT, 1 Counsellor, Lab Attendant, Security, Housekeeping, Driver, Data Entry Operator			0	0	0.00
1.5.1.2	MBB with BCSU	Consumables	4.00	Glasswares, plastic wares, instruments, chemicals and emergency medicines			0	0	0.00
		Salary	1.78	Salary of 1 LT & 1 Counsellor			0	0	0.00
1.5.1.3	MBB Without BCSU	Consumables	0.75	Glasswares, plastic wares, instruments, chemicals and emergency medicines			1		0.75
		Salary	1.56	Salary of 1 LT & 1 Counsellor			1		1.56
1.5.1.4	DLBB	Consumables	0.31	Glasswares, plastic wares, instruments, chemicals and emergency medicines			1	0	0.31
		Salary	0.78	Salary of 1 LT			1	0	0.78
1.5.1.5	RBTC	Consumables	0	NIL			0		0.00
1.5.1.6	Blood Storage Centers	Salary	1.56	Salary of 2 LT			1		1.56
		Consumables	0.1	Glasswares, plastic wares, Reagents and chemicals			0	1	0.00
1.5.1.7	Blood Transportation Vans	Salary	0	NIL			0		0.00
		Consumables	0	NIL			0		0.00
1.5.1.8	Additional expenses on POL / salary for BT vans			Salary of 1 Driver & 1 Attendant			1		1.06
1.5.2	Training	Recurring		Training of BB-MO, LT & Nurses, BSC-MO & LT, Clinicians & Donor Motivators, printing of IEC materials					2.00
1.5.3	Supportive Supervision	Recurring	Actuals	TA/DA for visit to the districts blood banks, VBD camps & SRRLs					0.00
1.5.4	Procurement								
1.5.4.1	Equipments / Consumables	Non-recurring	Actuals	List of Equipments as per the category of Blood Bank attached					1.50
1.5.4.2	Walk in Cooler for kits storage								0.00
1.5.4.3	Grants for AMC and Calibration	Recurring	Actuals	AMC/CMC and calibration of essential blood bank equipments					2.00
1.5.5	Grant for SBTC								
1.5.5.1	Voluntary Blood Donation-Camps	Recurring	Rs. 2500 per camp	Hiring of Vehicle, printing of materials (Certificate, Advertisement etc.), refreshment for blood				50 camps	1.25
1.5.5.2	Other activities of VBD / Other expenses of SBTC								10.00
1.5.6	External Quality Assurance								
1.5.6.1	NRL		6.36				0	0	0.00
1.5.6.2	SRL		4.56				1	0	4.56
1.5.7	Any Other Activity (Specify)								
1.5.7.1	Additional Grant for Salary of Blood Bank Tech. & Counsellors								0.00
1.5	Blood Safety (Sub Total)								27.33
1.5	Blood Safety (Allocation)								

Target for Total Collection	3456
Target for VBD	80%
VBD Camps	50
Commodity Items to be provided by NACO	
Blood Bags	
Single	6000
Double	0
Quadruple (SAGM)	0
Testing Kits	
HIV ELISA	1920
HIV Rapid	2880
HCV ELISA	1920
HCV Rapid	2880
HBV ELISA	1920
HBV Rapid	2880

Grant to State Blood Transfusion Council		
For VBD Camps	50	1.25
Other activities of VBD		5.00
Other expenses of SBTC		5.00
	Total	11.25

Procurement of equipments by SACS		
For replacement of essential equipment and additional consummables procurement		1.50

S.No.	Sub-Component 1	Cost head	Unit Cost (lakhs)	Items/ activities	Targets 2010-11		Allocation (Rs. In Lakhs)	
					As on 01.04.2010	New	RCC Round 2	Remarks
1.3.1	Existing Facilities				13			
1.3.1.1	HR for Counselors and LTs	Recurring	1.92	Salary & TA/DA for Counselors and LTs	13	0	24.96	
1.3.1.2	HR for Supervisors	Recurring	1.56	Salary & TA/DA for Supervisor	0	0	0.00	
1.3.1.3	Mobile ICTC	Recurring	4.5	Running cost of whole center	1	0	4.50	
1.3.2	Establishment of New ICTCs							
1.3.2.1	ICTC	Non recurring	0.6	Minor refurbishment	12	0	0.00	
1.3.2.2	Mobile ICTC	Non recurring	12	Cost of vehicle	1	0	0.00	
1.3.2.3	CHC/PHC 24X7 govt facility integrated ICTCs	Non recurring	0	none	0	8	0.00	
1.3.2.4	PPP ICTCs	Non recurring	0	none	0	0	0.00	
1.3.3	Trainings							
1.3.3.1	Training	Recurring	0.3	Counselors, LTs, Full site, HIV/TB & team training	13	0	3.90	
1.3.3.2	Training (24X7, PPP ICTC)	Recurring	0.2	ANM, Nurse, LT, Full site, HIV/TB & team training	0	8	0.80	50% allocation as training of nurses is already completed
1.3.3.3	Training of ANM and RNTCP LT	Recurring	0.02	Training on whole blood screening	0	0	0.00	
1.3.4	Procurement of Equipment							
1.3.4.1	Procurement of equipment for new centers	Non recurring	0.6	Computer, centrifuge, needle cutter, refrigerator, TV/DVD, colour coded bins etc	0	8	0.40	Rs. 5,000 for each centre for procurement of centrifuge
1.3.4.2	Procurement of equipment	Recurring	0.05	Equipments/ maintainance/ AMCs/ Insurance of equipment bikes etc	12	0	0.00	
1.3.5	Consumables							
1.3.5.1	Procurement of Consumables	Recurring	0.5	Safe delivery kits, reagents and syringe needles, printing of reporting formats, internet and other misc exp	13	0	6.50	
1.3.5.2	Procurement of Consumables for 24X7 and PPP ICTCs	Recurring	0.1	Safe delivery kits, printing of formats and other misc exp at the center	0	8	0.80	
1.3.6	Review meetings							
1.3.6.1	Review meeting for Supervisors	Recurring	0.01	review meetings	0	0	0.00	
1.3.6.2	Review meeting for counselors	Recurring	0.015	review meetings	13	0	0.78	
1.3.6.3	Admin & Review meeting for	Recurring	0.05	review meetings	0	0	0.00	
1.3.6.4	State and District HIV-TB Coordination meetings	Recurring	0.025	coordination committee meetings	4	0	0.40	
1.3.7	SRL							
1.3.7.1	HR for Technical Officer in SRL	Recurring	2	Salary & TA/DA for TO in SRL	1	0	2.00	
1.3	Sub-Total						45.04	
1.3	Total Allocation						45.04	

Integrated Counseling and Testing Centre

S.No.	Sub-Component 2	2009-10		2010-11
		Target	Achieved	Target
1	Testing for General clients	15000	9636	20000
2	Testing for ANC	6000	5423	12000
4	HIV-TB Cross referral	1000	242	1000
5	STI testing	1600	800	2500
6	HRG testing	3417	854	1382
7	Detection of HIV+ve pregnant	9	4	10
8	Expected HIV/TB to be detected	22	2	22
Status functional ICTCs				
1	Medical College	1	1	
2	District Hospital	4	4	
3	Civil Hospital	1	1	
4	CHC/ Sub dist	6	6	
5	Mobile ICTC	1	1	
6	ICTCs at other facilities	0	0	
Establishment of New ICTC				
1	ICTCs	0	0	0
2	Mobile ICTCs	0	0	0
3	24X7 CHC/PHC ICTCs	7	0	8
4	PPP ICTCs	0	0	0

Annual Action Plan 2010-11 (State AIDS Control Societies)

(Rs. in Lakhs)

S.No.	Sub-Component	Cost Head	Unit Cost **	Items/activities	Target	Achievement	Existing as on 01.04.2010	Targets (2010-2011)	Allocation in Rs. (In lakhs)
1.2	Information, Education Communication								
1.2.1	MASS MEDIA								
	TV Spots	Rs.2000	Telecast of existing spots(30secs to 1 min) spread across 10months, including 8 special events. The spots will be in English and Nepali language. The spots will cover topics like ITC, Sigma, STD,VBD,Condom Usage, ART.	30	30			50	NACO Bonus time
	long format TV Programmes[30mins onwards]	Rs. 30000	production and telecast of sponsored programmes/talk shows on HIV/AIDS with a focus on youth stigma and discrimination, migrants	24	24			10	3
	Radio	Rs.3000	special episodic programmes on youth and women[15 minutes each]	24	20			4	24
	AIR	Rs.5000	special rural episodic programmes [15 mins]live phone in	12	12			20	1
		Rs.2000	jingles for special events[30 secs]	24	180			50	1
	Private Radio & FM	Rs.15000	long format Radio programs [30 mts/15 mts duration] shaping the messages on risk perception, Target audiences - youth, migrants and LRG population	6	6			6	0.9
		Rs.35,000	Production cost for above 3 radio programmes	96	96			10	3
	Newspaper Ads.	Rs.5000	black and white advertisements on 4 special events X 6 local papers						1.05
									10.62
12.1.1	IEC material	Printing / replication of IEC materials							
		PR booklets/information booklet [Nepali and English]	Rs. 120	booklet will serve as a guide and a tool for disseminating HIV/AIDS messages				2000	2.4
		Newsletter	Rs. 120	printing and development of newsletters	1000 copies			3000 copies	3.6
		Peer card/Health cards	Rs. 350	printing of Peer Educator's diaries	10000			150	0.53
		special sponsored programmes	Rs.10000	special sponsored state events/G/Sports/Musicals etc	20	20		30	3
		Display of messages on tankies, busses and	Rs.250	printing, translation, development and installation of stickers for 900 tanks and 100 busses for all 4 districts				1000 copies	2.5

	Mainstreaming and Youth Programme						
1.2.2.1	Adolescence Education Programme	1500	Skit competition in secondary and senior secondary schools on life skills and HIV/AIDS.		60 schools	0.9	
1.2.2.3	RCCs in colleges and University	9000	For Red Ribbon formation and activities in colleges and communities	\$5	\$5	30 new (total 85)	7.65
1.2.2.4	Drop In Centre	To conduct activities mainly focusing on East district			1		5.33
1.2.2.5	Mainstreaming activities other than training and advocacy	Mainstreaming training plan	Advocacy,Sensitization,Refresher Training,Orientation	44 workshops, 1600 persons	26 workshops, 1003 Persons	20 workshops, 3000 persons	16.08
	Sub-total						29.96
	Grand Total						120.88

Sikkim SACS -Training Plan (2010-11)

Activities/ Trainings	No. of workshops	No. of persons	No. of Days	Rs. In lakhs	
				Unit Cost	Budget
IEC	1	60	1	1000	0.6
Media workshop - state level - CFAR support					
Mainstreaming (Capacity Building)	2	60	2	500	0.6
Workshop with DFP & Folk media troupes					
TOTs of PRIs in 4 districts	1	400	1	1000	4
Training of Police Personnel & Jail officials(Police training school, Yang Yang, South Sikkim)	2	200	1	1000	2
District level Orientation Training for Tour Operators/associations and hotel owners on risk perception, condom promotions in the context of STI, HIV/AIDS(4 districts) 2 times in a year	8	300	1	1000	2.4
State level advocacy with the senior Managers of industries and officers from Industry Dept	1	40	1	1000	0.4
Individual Contact visit to 25 industries				2000	0.5
Training of Nodal persons from major Industries in all 4 districts	1	30	1	1000	0.3
Orientation workshops in 4 districts (TOT) with industry labourers	20	1000	1	500	5
Work Place intervention	5			5000	0.25
Induction Training to ORWs PCO (including Positive prevention, leadership, communication and counseling)	1	60	1	500	0.03
Total					16.08
Grand Total					
*The above list is only indicative. The SACS may further identify more target groups					

Yamalay

AAP for Care, Support & Treatment : Template 2010-11

S.No.	Sub-component-II	Cost Head	Unit Cost (Rs. Lakh)	Items/Achivables	2009-10			2010-11			<i>Rs. Lakh</i>	Remarks as per Rd 4 RCC
					Target	Achievement*	Existing on 1.4.10	New	Gf Rd 4	Gf Rd 6		
2.1.1				Salary @ 13.6 lakh	1	1	1	0			13.50	
2.1.2	GIA for ART Centres	Recurring	16.00	Universal Work Procurements @ 18khs			1	1			1.00	
2.1.3				Operational Costs @ 1.5 lakh				0			1.50	
2.1.4		Non-recurring	4.5	Renovation, Furnishing, Computer, TV, DVD				0			0.00	
2.2.1	GIA for CCC	Recurring	17.5	Salary, Drugs, Food, Transport, Operational Costs etc. for 10 Bedded CCC	1	0	1				17.50	CCC planned during 2009-10 needs to be made functional
2.2.3		Non-recurring	4.00	Renovation, Furnishing, Computer, TV, DVD, Equipment								
23.1		IEC	1.00	Registers & Cards, Signages, Flip Charts, Posters, Press Advt., Documentaries for TV							1.00	
23.2	GIA to SACS	Training	1.00	Trg. Of Mos, Counselors, Nurses, Pharmacists, Data Managers, LAC staff, Workshops etc.								
23.3		On Trained & PEP	Rs. 225/- episode	Or drugs & PEP as per guidelines							0.36	
23.4		LAC	Nrs. 52,800 & Op. Costs, Stationery etc. Qty. 37,800	Liabilities of CCCs, Review Meetings & Visits								
23.5		Other Costs:		Personnel, Research, Training consumables, TA/DA, & Oper. Costs								
24.1	GIA for CoE	Recurring	19 lakh*									
24.2		Non-recurring	30.00	Renovation, Furnishing, Infrastructure								
II												Total GIA for CST 35.86
Programme Targets and Commodity Assistance provided by Govt. of India to the State												
					2008-09		2009-10					
No.	Sub-component-II				Target	Achievement*	Target					
2.5.1	PLHA on ART	Registered	120		110		150					
2.5.2:		Alive & on ART	50		39		70					
2.6.1	OI & PEP Drugs		100		10		100					
2.7.1		CD-Machines	0		0		0					
2.7.2:		CD4-Kits										
												Each PLHA on ART & old registered PLHA require CD4 test every 6 months; all new cases to be tested on registration
												Issue of CD4 testing to be decided by NACO
												** Location & justification for proposed sites for establishment of new facilities should be provided in the AAP text.

Annexure VII

III S.No.	Sub- Component-III	Institutional Strengthening		Targets		Allocation (Rs. in lakhs)
		Target	Achievement (2009-10)	Existing as on 1-4-2010	New	
		NA	NA	NA		103.44
3.1	Salary	NA	NA	NA		41.6
3.1	Operational Cost					
	Salary DAPCU					
3.1	Administratives Cost of DAPCU					5
III	Institutional Training					
III	Institutional					150.04

